

Summer Storage Guidelines

Apartments & Houses

Wheaton College is not responsible for theft, loss, or damage of any items stored in campus housing storage areas. Also, all items must be removed from storage within the first two weeks of the fall semester. Unclaimed belongings will be sold, donated, or thrown out.

Basic Information

Allowable number of boxes:	Depends on the size of your shared storage cage/space
Box size limit:	N/A
Box weight limit:	N/A
Bike storage?	YES, as long as it is in your storage cage/space
Garment bag storage?	YES, as long as it is in your storage cage/space
Personal furniture storage?	NO
Storage hours:	Access at your own convenience

Specific Information

HOW:

All belongings must be packed and labeled so that they could be shipped “as-is” to your home if you do not return to school. Therefore, all belongings must be:

- * Packed in trunks or boxes sturdy enough for shipping.
- * Properly sealed with shipping tape. **(No duct tape)**
- * Clearly labeled with your name and permanent mailing address on the top and all four sides, as well as date placed in storage

Other Storage guidelines:

- * Do not pack liquids since they may explode and spill.
- * Refrigerators should be completely defrosted, cleaned, dried, and stored in a box
- * Furniture is not allowed to be stored.
- * **Storage areas have been known to flood** over the summer, so protect your stuff by storing it off the floor or in plastic bins.
- * Bikes, plastic tubs, garment bags, etc. will not be shipped to you should you not return to school. You will need to make other arrangements to get those items.

QUANTITY:

Since storage is arranged by apartment or house, students must work with their roommates to ensure that everyone gets a fair amount of space in the storage cage.

BIKE STORAGE:

- o **Bikes must be labeled with your name and parked in the storage cage with the rest of your belongings.**

Bikes left on the racks outside after everyone leaves will also be confiscated