



WHEATON
COLLEGE
For Christ & His Kingdom

Audit Application
(For all current Wheaton College Students)

Deadline: Add deadline of the course

Student #: _____ Name: _____ Class: _____

CRN: _____ Dept: _____ Course #: _____ Part of term: _____

Semester: _____ Year: 20__ Instructor: _____

Free Audit (Full time Graduate Students Only) or Paid Audit (\$50)

INSTRUCTIONS:

Have this form approved by the instructor **after** classes begin and return to the Registrar's Office **by the add deadline for the course** (view the calendar of academic deadlines [here](#)). Full-time graduate students may audit one course (up to 4 hours) per semester without a fee. Audits for undergraduate students will be charged a \$50 audit fee per course. There is a maximum of 2 audits per semester, per student. Any applicable course fees are charged for all audits.

NOTES:

Some courses cannot be audited (e.g. private lessons, independent study, foreign language to prepare for competency testing.)

Audit forms will not be accepted after the add deadline, and it is not possible to submit a petition for late audit registration. Please submit this form by the add deadline for the course.

Transcript Audit Policy

Audits will appear on a student's transcript with an "AU" (audit) if the following requirements are met:

- o Attend at least 75% of the class sessions.
- o Complete course assignments as determined by the instructor (e.g. reading, class exercises, class discussion). Major papers and final exam are not required. The specific course requirements to complete a transcript audit are at the discretion of the instructor.

Instructor's Approval: _____ Date: _____

Program Director Signature (Doctor of Ministry courses only) _____

Student's Signature: _____ Date: _____