



OFFICE OF THE REGISTRAR

After a course's add/drop deadline and before its withdrawal deadline, any student may drop any course, and these dropped courses will be recorded as W (withdrawal). However, students should be aware that dropping below 12 hours may impact their eligibility for financial aid, participation in athletics, and progress towards graduation. We recommend that faculty advisors encourage students to discuss part-time status and: financial aid ramifications with Student Financial Services; athletics eligibility with the Registrar's Office; and degree progress or questions with the Academic Advising Office.

If you are seeking to withdraw from all classes and the College, please go to "[How to Withdraw or Cancel Enrollment](#)" for direction. If you are dropping your one and only class, you need to withdraw from the college instead prior to the withdraw deadline for the term. The date you submit the withdrawal form will be your official withdraw date. You will not be able to request an exception to the date of your official withdrawal.

Student ID: _____ Name: _____ Classification: _____

COURSE TO BE DROPPED:

CRN: _____ Subject: _____ Course #: _____ Section #: _____ Credits: _____

Full-Term A Quad B Quad Instructor: _____

Course Title: _____

Reason for change: _____

Student Signature: _____ Date: _____

Undergraduate Only:

Advisor's Approval: _____ Date: _____

(Required for undergraduate students after 2nd week of course)

Departmental Approval: _____

(Required ONLY if dropping laboratory science, military science, student teaching, internships, independent study or private music lessons (Conservatory Office))