



MAJOR CHANGE APPLICATION

Instructions for student:

1. Complete the top half of the form.
2. Send to your Faculty Advisor.
3. Once signed, send to the new departmental Office Coordinator.
4. Current Office Coordinator: Forward a copy of the student's advising file to the new department.

Name: _____ Student ID: _____

Present Classification: _____ Expected Grad Date: _____

Current Major(s): _____

Requested New Faculty Advisor (if desired)* _____

Adding or dropping a Major? _____

If adding, which Major/Concentration: _____

If dropping, which Major? _____

Student Signature _____ Date _____

Faculty Advisor Name _____

Faculty Advisor Signature _____ Date _____

ACTION TAKEN BY NEW DEPARTMENT

Instructions for new department:

1. Complete section below, and scan copy of completed form to registrar@wheaton.edu and copy the student. The Registrar's Office will process the request in Banner.
2. Put original paperwork in student's file.

Accepted into new major? _____ Department _____

New Faculty Advisor Name _____

Department Chair/Office Coordinator Name _____

Chair/OC Signature _____ Date _____

***Note:** New advisor requests may not be honored due to existing advising load or other departmental responsibilities