



Study Abroad Request for Initial Approval of Transfer Credits and Related Registration Requirements

Submit form to academic.advising@wheaton.edu

Name _____ Student ID _____ Anticipated Graduation Date _____

Major(s) _____ Minor/Certificate/Endorsement(s) _____

Study Abroad Program Provider/Organization (e.g. CIEE, CCCU GlobalEd, IAU, etc.) _____

Program Name (e.g. SCIO, Semester in Spain., etc.) _____

Program Location/Country _____ Year _____ Term _____

College Attending (if applicable) _____ Credit Range at Study Abroad Program _____

College Credit System: Semester ECTS Other _____

Related Policies

- Courses with a grade below C- equivalent are **not** transferable. Courses of a vocational or technical nature are **not** transferable.
- Courses must be letter graded and not taken pass/fail. Grades do not transfer unless noted in bottom section.
- Fall and Spring term students must be at full-time hours to be on Approved Off-Campus Study.
- Transfer courses only carry the primary thematic core tag. Transfer courses will not earn 2 tags.
- A course must be counting toward the degree to be eligible for federal Financial Aid.

Disclaimer

For those who choose not to declare the [Intercultural Engagement Endorsement](#): If my Confirmation of Registration is not received one week prior to the start of Wheaton's academic term OR if any of my off-campus courses have changed and are not pre-approved by Wheaton College, I will be administratively enrolled in the Intercultural Engagement Endorsement (IEE). **It is my responsibility to complete or drop the endorsement after my off-campus study term, but prior to graduation.**

Register for GPS 100

During Wheaton's advance registration for the fall or spring term you plan to study off-campus, you are required to secure your registration PIN from your faculty advisor and register yourself in Banner Self-Service for GPS 100. **[Register for the TOTAL number of credits](#) you will be taking during your off-campus program.**

Transcript

The student is responsible to request an official transcript be sent to the Wheaton College Academic Advising Office when coursework is complete.

By initialing below, I acknowledge that I have read and understand the Related Policies, Disclaimer, Registration for GPS 100, and Transcript requirements.

Student Initials: _____

Students, list all the courses you intend to take and, if advised by GPS, also list additional alternate courses below:

Course Information from Program or other Institution – Intended Registration

Subject	Course	Title	Credit Hours	Specifically, where in Degree Works do you want these credits to apply (such as Major, CATC Tag, IEE, General Elective)?	Department/Advisor's Approval (Signature)	Academic Advising Office Use Only

****Advisor, please indicate which course(s), if any, meet major requirement for the following:**

- ANTH Cross-Cultural Immersion
 ENVR Field Study
 Modern Language Study Abroad
 ARCH Field Study

Students, register for ANTH 331

Student Signature _____

Date _____

Academic Advising Office Use Only

The courses requested and their application to your degree at Wheaton are approved as noted above for a total of _____ equivalent semester hours (this is the number of credits for which students should register for GPS 100 initially).

Grades Do / Do Not transfer.

Academic Advising Office Signature: _____ Date: _____