



Study Abroad Request for Initial Approval of Transfer Credits and Related Registration Requirements

Submit form to academic.advising@wheaton.edu

Name _____ Student ID _____ Anticipated Graduation Date _____

Major(s) _____ Minor/Certificate/Endorsement(s) _____

Study Abroad Program Provider/Organization (e.g. CIEE, CCCU GlobalEd, IAU, etc.) _____

Program Name (e.g. SCIO, Semester in Spain., etc.) _____

Program Location/Country _____ Year _____ Term _____

College Attending (if applicable) _____ Credit Range at Study Abroad Program _____

College Credit System: Semester ECTS Other _____

Related Policies

- Courses with a grade below C- equivalent are **not** transferable. Courses of a vocational or technical nature are **not** transferable.
- Courses must be letter graded and not taken pass/fail. Grades do not transfer unless noted in bottom section.
- Fall and Spring term students must be at full-time hours to be on Approved Off-Campus Study.
- Transfer courses only carry the primary thematic core tag. Transfer courses will not earn 2 tags.
- A course must be counting toward the degree to be eligible for federal Financial Aid. Therefore, **choose one of the Options below:**

Options and Disclaimer

Choose one, and check all the boxes related to the option you choose:

- Option 1: I have or will [declare the Intercultural Engagement Endorsement](#) (IEE). 12 credits of study abroad coursework is a requirement for the endorsement.
- I will register for GPS 100.
- Option 2: I am not interested in the Intercultural Engagement Endorsement (IEE).
- I will register for GPS 100.
- The study abroad partner school or I will send a registration statement to the GPS Office upon my registration.
- If this registration statement is received one week prior to the start of Wheaton's term and all courses have been pre-approved, the Registrar's Office will adjust my Wheaton registration as follows:
- GPS 100: Number of credits of classes on the registration statement that meet my degree requirements.
 - GPS 110: Number of credits of classes on the registration statement that do not meet my degree requirements.
- DISCLAIMER:** If this registration statement is not received one week prior to the start of Wheaton's term or all courses have not been pre-approved, I will be administratively enrolled in the Intercultural Engagement Endorsement (IEE). **It is my responsibility to complete or drop the endorsement prior to graduation.**

Registering for GPS 100

Students, after the GPS Office approves your participation in a study abroad program, they will clear you to register yourself in Banner Self-Service for GPS 100. GPS 100 is a variable-credit course. [Register for the number of credits](#) you will be taking abroad.

The student is responsible to request an official transcript sent to Wheaton College Academic Advising Office when coursework is complete.

Students, list all the courses you intend to take and, if advised by GPS, also list a number of alternate courses below:

Course Information from Other Institution – Intended Registration						
Subject	Course	Title	Credit Hours	Specifically, where in Degree Works do you want these credits to apply (such as Major, CATC Tag, IEE, Elective)?	Department/Advisor's Approval (Signature)	Academic Advising Office Use Only

**Advisor, please indicate which course(s), if any, meet major requirement for the following:

- ANTH Cross-Cultural Immersion
 ENVR Field Study
 Modern Language Study Abroad
 ARCH Field Study

Students, register for ANTH 331

Students, after you get a copy of this form from the Academic Advising Office, register yourself when the affected term opens for GPS 100 for the number of credits in the box below.

Student Signature _____

Date _____

Academic Advising Office Use Only
<p>The courses requested and their application to your degree at Wheaton are approved as noted above for a total of _____ equivalent semester hours (this is the number of credits for which students should register for GPS 100 initially).</p> <p>Grades Do <input type="checkbox"/> / Do Not <input type="checkbox"/> transfer.</p> <p>Academic Advising Office Signature: _____ Date: _____</p>